

Date \_\_\_\_\_



# Application

*Please complete the application, print it out, and submit it in person at the location you are applying to. Be sure to hand it directly to a manager on duty.*

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability or veteran status.

## Contact Information

\_\_\_\_\_

Full Name \_\_\_\_\_  
First name Middle I. Last name

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ zip code \_\_\_\_\_

Telephone \_\_\_\_\_ social security \_\_\_\_\_

What position did you apply for?

\_\_\_\_\_

How did you hear about this opening?

\_\_\_\_\_

When can you start? \_\_\_\_\_

Are you a u.s. Citizen or otherwise authorized to work in the u.s. On an unrestricted basis? (you may be required to provide documentation.)  yes  no

How many shifts would you like per week? \_\_\_\_\_

Are you willing to work swing shift? \_\_\_\_\_

Are you willing you willing work graveyard? \_\_\_\_\_

Have you ever committed a felony? \_\_\_\_\_

If yes, please describe conditions.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Highest level of education? \_\_\_\_\_

In addition to your work history, are there other skills, qualifications, or experience that we should consider? (please be specific)

\_\_\_\_\_  
\_\_\_\_\_

### Employment history

\_\_\_\_\_

Company name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Date started \_\_\_\_\_ Starting wage \_\_\_\_\_

Starting position \_\_\_\_\_ Date ended \_\_\_\_\_

Ending wage \_\_\_\_\_ name of supervisor \_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Date started \_\_\_\_\_ starting wage \_\_\_\_\_

Starting position \_\_\_\_\_ date ended \_\_\_\_\_

Ending wage \_\_\_\_\_ name of supervisor \_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Required:** ( *resume with headshot* )

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at this company is "at will", which means that either I or this company can terminate the employment relationship at any time. With or without a reason prior notice, and for any reason not prohibited by the statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of this company, other than the president, has any authority to alter the foregoing.

Signature \_\_\_\_\_ date \_\_\_\_\_